Procedure to evaluate applications for EFLM bursary programmes

The evaluation process of the applications for EFLM bursaries on occasion of EFLM event will consist of two different levels of evaluation as follows:

- the evaluation of the abstract submitted for the EFLM event;
- the evaluation of the CV.

The evaluation of the abstract

The evaluation of the abstract will be assigned to a panel composed of three EFLM officers selected by the EB among the members of the C-ET and/or C-S Committees.

Names of authors at the abstract should be black out for the evaluation (double blind evaluation). The EFLM Office will prepare a file containing the abstracts (only one per applicant) without the indication of the authorship. To each abstracts will be assigned an ID number.

The evaluation of the CV

The evaluation of the CV will be assigned to a member from the C-ET Committee who is not involved in evaluation of abstracts.

Criteria for admission

Applicants should satisfy the following criteria:

- Application from an EFLM National Society Members;
- Young participants (≤35y at the date of the event);
- Having an abstract accepted as First Author;

Completeness of the required documentation for admission (application form, copy of the ID or passport, document proving the membership to the National Society, notification of abstract acceptance, copy of the abstract) will be evaluated by the EFLM Office.

Further notes

Applicants who already benefited of an EFLM bursaries are excluded from evaluation if the number of applications exceed the number of allocated bursaries.

Available bursaries can be allocated max one per county to the candidate with the best score among the applicants from the same country (if the number of applications exceed the number of allocated bursaries).

EVALUATION OF APPLICATIONS

The following weighting scale will be applied in evaluating applications.

	A - Evaluation of the abstract	Max points
1.	The abstract is prepared according Instructions for authors (according the proposition prescribed by congresses/ conference committees).	2
2.	The title is in concordance with the aim and conclusions.	2
3.	The aim is clearly defined.	2
4.	List of subjects, material and methods is provided (the number of subject, analysers, methods, manufacturer, statistical analysis).	2
5.	Statistical analysis is in concordance with the data and the aim.	2
6.	Relevancy of dana presentation (results are shown with numerical dana including P-values and confidence intervals-if applicable)	2
7.	The conclusions follow the results.	2
8.	The conclusions are in concordance with the aim (presented as the answer to the aim of the study).	2
9.	The abstract present original work.	2
	Max total points for the abstract	**18**

	B - Evaluation of CV	Number	Max points
10.	Poster abstracts at national educational events	1-5 ≥ 6	1 2
11	Poster abstracts at international educational events	1-3 ≥ 3	1 2
12	Oral presentation of posters at national/international educational events	1-3 ≥ 3	1 2
13	Lecturer at national educational event (or e-seminar)	1-3 ≥3	1 2
14	Lecturer at international educational event (or e-seminar)	1-3 ≥ 3	1 2
15	Author have published the manuscript in scientific journal with international peer reviewing	1-3 ≥ 3	1 2
16	For each manuscript published in journals with international peer -reviewing according quartile additional points should be added	Q1, Q2 0,2 each paper Q3, Q4 0,1 each paper	
17	Other publications	1-3 ≥ 3	0.5 1
18	Awards (dean's award, rector's awards, national society awards)*	Each 0,25	
19	EFLM/IFCC awards*	Each 0,5	
20	EFLM/IFCC officer (past or present)	Yes	0,5
	Total points must be converted according the below table		

Scanned documentation should be added to the application

Table for CV-total points conversion:

CV-total points	Score
1-5	1
6-10	2
11-15	3
16-20	4
21-25	5
26-30	6
31-35	7
36-40	8
More than 40	9

Max score for the abstract = 18   Max score for the CV = 9   Max score for the abstract + CV = 27